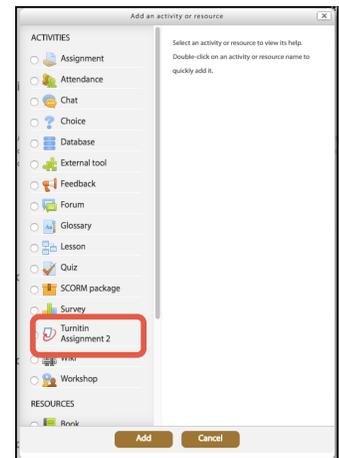


## Create a Turnitin Activity

- 1) Navigate to a course in Moodle
- 2) Click **Turn editing on**
- 3) Click **Add an activity or resource** for the Topic/Week to which you would like to add the assignment
- 4) Select **Turnitin Assignment 2**
- 5) Click **Add**

Moodle will add a Turnitin Assignment and navigate to the Assignment Settings Page.

**NOTE:** On the Assignment Settings Page (upper right hand corner) click Collapse All/Expand All to collapse/expand the sections on the page.



## General Tab

**General**

Turnitin Assignment Name\*

Summary

Rich text editor toolbar: Bold, Italic, Bulleted list, Numbered list, Undo, Redo

Display description on course page ?

Submission Type\* ?

Number of Parts ?

Maximum File Size ?

Allow submission of any file type? ?

Display Originality Reports to Students ?

Grade Display ?

Auto Refresh Grades / Scores ?

?  Set these values as assignment defaults

Name	Functionality
<b>Assignment Name</b>	This name of the assignment will appear to both students and instructors
<b>Summary</b>	The summary field is optional and can be used as both an internal or external field. Students will see the summary description if the <b>Display description on course page</b> checkbox is marked.
<b>Submission Type</b>	There are 3 options: Any Submission Type, File Upload, and Text Submission (allows students to copy and paste their document into a text editor).
<b>Number of Parts</b>	This option will divide the assignment into multiple parts, with each part contributing to the overall grade of the assignment.
<b>Maximum File Size</b>	Students attempting to upload a file larger than the maximum file size designated in this field will encounter an error message during the submission process.
<b>Allow submission of any file type</b>	This dropdown controls the file types that students are allowed to upload by dividing them into two categories: those which can be checked for originality and those that cannot. Choose <b>No</b> in the dropdown to limit student uploads to only those file types that contain highlightable text and are therefore able to generate source matches in the originality report. Choose <b>Yes</b> to allow students to upload additional types of files such as images that cannot be compared to other sources.

Name	Functionality
<i>Display Originality</i>	This option gives the instructor control over students' ability to view originality reports (plagiarism report that contain the similarity percentage). If this dropdown is set to <b>No</b> , students will not see the Similarity Index for their papers, either in the Student Submission Inbox or in Feedback Studio.
<i>Grade Display</i>	This option allows you to select the appearance of grades, either as a fraction or a percent, in the Submission Inbox and in Feedback Studio.
<i>Auto Refresh Grades</i>	Scores for an assignment can be set to automatically refresh or be refreshed manually. Instructors with large classes might consider manually refreshing grades if they notice that the refreshing of grades is slowing down the grading process.
<i>Assignment defaults Checkbox</i>	Default your selections in this section for all future assignments.

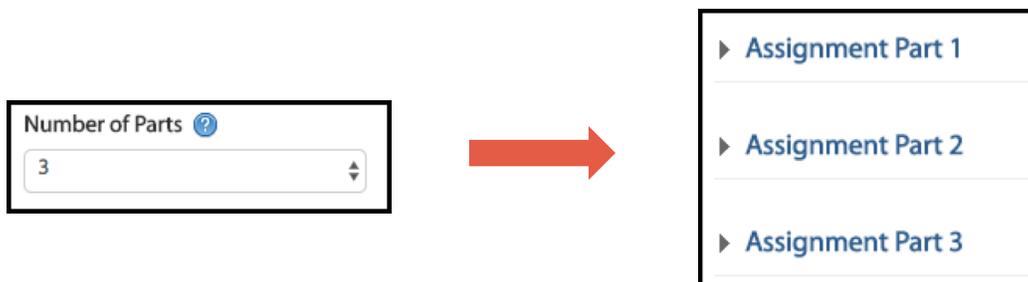
## Grade

Name	Functionality
<i>Grade</i>	The choice of a grade type (point or scale) determines which of the other two fields (Scale or Maximum Grade) that must be designated.
<i>Grade Category</i>	Moodle grade categories must be setup in order to appear in the dropdown.
<i>Grade to pass</i>	This field controls gradebook color-coding. Passing grades are color-coded green and failing grades are color-coded red.

**NOTE:** If more than one assignment parts were designated in the Number of Parts field in Section 1 (General), the Maximum grades of the parts should have a sum equal to the Maximum grade in the Grade Section.

## Assignment Parts

The number of parts selected in the **Number of Parts** field (General Section) will determine the Assignment Part Sections created in the Turnitin assignment.



Name	Functionality
<b>Name</b>	The name for this specific part of the assignment.
<b>Start Date</b>	The start date for the assignment
<b>Due date</b>	The due date for the assignment. Late submissions is a separate setting (Originality Report Options).
<b>Post Date</b>	Students will not be allowed to see their Turnitin grade or feedback until this date. This date should fall after the due date.
<b>Max Marks</b>	The maximum point value for this part of the assignment. The maximum point values of the parts of the assignment should have a sum equal to the Max point value of the assignment.

**NOTE:** The Post Date field does NOT control student view of a grade in the Moodle gradebook. If you would like to hide gradebook grades from students, you must do so in Gradebook setup.

**NOTE:** If the Max Points of the Assignment Parts do not have a sum equal to the Maximum Point Value of the assignment, the Assignment Parts grade will be weighted before their sum is calculated.

## Originality Report Options

Name	Functionality
<b>Allow Submissions after the due date</b>	If set to <b>Yes</b> , students will be able to submit papers past the due date on the assignment/assignment part. <b>NOTE:</b> Late submissions are for first time submissions only. Once a student has made an initial submission, they will not be allowed to resubmit past the due date.

<i>Report Generation Speed</i>	<p>There are three options. Instructors can choose whether or not to <b>allow students to submit papers after the due date</b> has past and when to <b>generate an originality report</b>. With the first two options, Instructors can choose whether to generate a report immediately or on the due date and choose, if reports are generated immediately, whether or not to allow student resubmissions. The third option, if selected, will cause all student submission originality report to generate on the due date. Resubmissions are allowed if this option is chosen.</p> <p><b>NOTE: Allow resubmissions of papers until the due date:</b> If students resubmit a paper, the originality report for the resubmission may take up to 24 hours to process.</p> <p><b>NOTE:</b> If originality reports are generated immediately, they will also be generated on the due date. The reports are generated twice. This ensures that student papers within a given class are compared to each other (on the due date).</p>
<i>Store Student Papers</i>	<p>Dropdown choices include no repository or standard repository. If papers are added to the standard repository, the student username associated with that paper will not be associated with the paper. Rather the image of the paper is tagged with an ID number and then the paper can be used in comparisons for future assignments, either yours or others at your own institution and at other schools that use Turnitin.</p> <p><b>NOTE:</b> For Rough Draft assignments that will have a final draft, consider not storing the Rough Draft in the Standard Repository.</p> <p><b>NOTE:</b> When working in a Development or Test environment, do not store papers in the repository.</p>
<i>Check against stored student papers/internet/journals, periodicals, and publications</i>	<p>These three fields give the instructor some control over the content of the originality report. The fields allow the instructor to choose which repositories to compare to when generating the originality report. Instructors can tell Turnitin to check against any combination of the following 3 categories: stored student papers, the current and archived Internet webpages, and journals, periodicals and publications. At least one of these fields should be set to Yes in order to generate an Originality Report.</p>
<i>Exclude Bibliography/Quoted Material/Small Matches</i>	<p>The instructor can choose whether to exclude the Bibliography, Quoted Materials, or Small Matches from the originality reports. To exclude small matches, define the number of words that constitute a small match by entering a number in the field. To designate a percentage small match, change the dropdown list from Words to Percent and enter an appropriate percentage in the field. If exclusions are designated under assignment settings, the exclusions will apply to all papers submitted for the assignment.</p>

## GradeMark Options

**NOTE:** Rubric Manager functionality is not addressed in this document. For information on Rubric Manager, consult the document “Managing Turnitin Rubrics.”

<i>Name</i>	<i>Functionality</i>
<i>Attach a Rubric to this Assignment</i>	Select a Rubric form the dropdown or <b>Launch Rubric Manager</b> to create or assign a rubric.
<i>Enable e-rater grammar check</i>	To enable ETS e-rater grammar check choose <b>Yes</b> from the dropdown. This will make ETS e-rater available as a layer in the document viewer. Students will be able to immediately see the recommendations of e-rater for revising spelling, grammar, usage, mechanics, and style elements of their paper.
<i>ETS Handbook</i>	The selection made from this dropdown determines the default ETS handbook that is available to students when they review an ETS mark on their paper. Students can change the level of the handbook.
<i>e-rater dictionary</i>	There are three selections available: US English, UK English or both.
<i>e-rater Categories</i>	Instructors can select any combination of the following e-rater categories to default on for both students and instructor: Spelling, Grammar, Usage, Mechanics, Style. The categories can also be turned on for individual student papers in Feedback Studio if ETS e-rater is enabled.

GradeMark Options

Attach a rubric to this assignment

No rubric [Launch Rubric Manager](#)

Note: students will be able to view attached rubrics and their content prior to submitting.

Enable e-rater grammar check

Yes

ETS® Handbook

Advanced

e-rater Dictionary

US English Dictionary

- Spelling e-rater Categories
- Grammar
- Usage
- Mechanics
- Style

**NOTE:** The remaining sections (Common module settings, Restrict access, Tags, Competencies) are for Moodle assignments and are not affected by Turnitin, nor do they affect Turnitin.

Once you have completed selected your settings, click either **Save and return to course** OR **Save and display**.